



**October Meeting Minutes**  
Elgin Room, McKenzie Town Hall  
October 23, 2024

**In attendance:**

Sally Samual  
Patrick Giroux  
Michael Pasma  
Justin Dabu  
Joylynn Matheson  
Sarah Ferguson  
Nancey Yip  
Darvin Zuch

**Meeting called to order at 18:33**

**Adoption of the September 10/2024 Meeting Minutes**

- Sally made a motion to adopt Sept 10/24 minutes. Patrick seconded.

**President's Report**

- Sally confirmed swapping of email addresses
- Sally pre-framed the meeting agenda

**Vice President's Report**

- Michael plans to attend some FCC courses as per Joylynn's report
- **Action item:** Add Nancy and Dar to distribution list
- Property owner in MT has applied for rezoning and may be looking to MTCA for support (DC to RCG) – what is MTCA's position? Recommendation to take non-partisan stance, i.e. collect data and provide if engaged by the city. CA insights can be shared with the City through the portal.
- Mike suggested welcoming feedback through our channels so we can gather for the CAs information + a suggestion to self-submit.
- Discussed how we will collect community comments.

## **Treasurer's Report**

- 1 new membership at last AGM – Patrick collected their name only and will try to track down
- Some interest from CU. None in ATB (balance too low)
- \$3.06 from Servus at High Yield Savings Account
- Servus Chequing receives no interest
- Money can only be transferred from High Yield Savings Account to Chequing by motions that are passed at our meetings.
- \$3,900.00 moved from ATB to Servus
- Process of closing account at ATB, moving remaining funds to Servus
  - Patrick needs to signatories (Only permission is Patrick and Shelly)
- Servus: Checking \$2500. High Yield Savings Account \$6443.06. Common shares: \$2.
- Patrick has requested for signing authority change.
- Patrick recommends 3 people minimum with signing authority

## **Secretary's Report**

- Recommends highlighting membership benefits similar to other community associations (Copperfield / Mahogany CA & Cranston CA)
- Discussion continued in agenda item below

➤ Sally made motion to accept all Executive reports. Michael seconded. Majority voted in favour.

## **Ward 12 Report: Sarah Ferguson**

## **Neighborhood Partnership Coordinator Board Report: Joylynn Matheson**

### **MTCA Webpage:**

*What information do we want to display on our website?*

- Highlight existing member benefits
- Suggestion: Move Membership info to the landing page.
- What to add? Discounts available – we need to approach businesses to create partnerships. Example: Cloverdale paint 25% off for FCC members
- Review Riverbend CA and how they've partnered with businesses.
- **Action item:** Nancey to check with MTC if they already have established partnership to avoid overlap.

- **Action item:** Nancey will check on available discounts to MTC programs for members.
- **Action item:** Add Dar and Nancey as board members.
- Investigate how members should provide proof of membership, short of having to log in? Example – Copperfield / Mahogany CA has a digital membership card.
  - **Action item:** See if this function is available and can be enabled – Micheal?
- Suggestion to add more imagery.
- Needs improved functionality, e.g., ease of finding membership information
- MTCA area extends to 130<sup>th</sup> businesses
- Suggestion to connect with Foothills Soccer: They collect membership fees and remit back to the CAs

*Should we continue posting the meeting minutes / AGM minutes?*

- Not mandatory. Suggestion to post the most recent quarters (City reports backed out).

*Changing the web theme to Themelia*

### **Email Address Switchover**

All email addresses have been switched over to align with the Board's current positions:

- Sally Samuel: [president@mckenzitownecommunityassociation.ca](mailto:president@mckenzitownecommunityassociation.ca)
- Mike Pasma: [vicepresident@mckenzitownecommunityassociation.ca](mailto:vicepresident@mckenzitownecommunityassociation.ca)
- Justin Dabu: [secretary@mckenzitownecommunityassociation.ca](mailto:secretary@mckenzitownecommunityassociation.ca)
- Patrick Giroux: [treasurer@mckenzitownecommunityassociation.ca](mailto:treasurer@mckenzitownecommunityassociation.ca)
- **Action item:** Executive members, please create an email signature.
- Reminder: Please use your MTCA email address in all correspondence regarding MTCA business

### **Monthly Meeting Times**

- Meetings will be:
  - 7-7:30pm Executive team only
  - 7:30pm-9pm All directors
  - Every 4<sup>th</sup> Wednesday of the month
- **Action item:** Sally will send out calendar invites for meetings for the rest of the year.

### **2024 Events:**

- Veteran's Food Drive (of Calgary)
  - **Action item:** Patrick to check dates
  - **Action items:** Sally to create visual to promote event through social

- Check to see if there's a community board at Sobeys to post
  - Connect with other CAs to share, to help promote (Joylynn can support)
  - Check to see if there are places in the community to post
  - Patrick to check with food bank for drop off – likely Nov 12.
- Toy Drive
  - Aim for first Saturday in December
  - **Action item:** Mike to email contact to arrange and check available grant to support
    - Suggestion: Give and get promotion? Gift baskets or \$100 Sobeys GC (2), maybe a nicer prize if signing up for a membership?

**Meeting adjourned at 20:12**

### Treasurer's report for October 22, 2024

- Financial Position (balance sheet), Change in Net Assets and Operation (income) statements as of October 22, 2024, was presented at the meeting for signatures.
- As of October 22, 2024, there are no outstanding invoices or expense.
- We have received an additional new membership at our AGM meeting on September 18, 2024. Problem is that I did not receive enough information to enter the resident into our data base. Current number of paid memberships is 14.
- Interest received from the Credit Union.
  - No interest received from ATB due to balance being below \$10,000.

- \$3.06 of interest received from Servus Credit Union from our High Yield Savings account.
- Moved \$3,900 from the ATB to the Servus Credit Union on September 20, 2014. Bank balance at the ATB is now \$85.51.
- Bank balance at the Servus Credit Union
  - Chequing - \$ 2,500.00
  - High Yield Savings - \$ 6,443.06
  - Common Shares \$ 2.00
- In the process of closing the account at the ATB branch and moving those funds to the Servus Credit Union. I need 2 signatories on the ATB account to completely close the account.
- I have requested the necessary paperwork and process to change the signing authorities on the Servus Credit Union accounts.

Patrick Giroux

Treasurer